

Air Force Reserve Leadership for Individual Reservists (IRs):

HQ RIO Commander*

The Headquarters Readiness and Integration Organization Commander (HQ RIO/CC) is an O-6 AGR responsible to provide leadership and support to Individual Reservists (IRs), IR supervisors, and the IR chain of command. The HQ RIO/CC is on G-series orders and shares administrative control of IRs with the assigned Active Component Commander; this means the Active Component Commander, or the HQ RIO CC have the authority to fulfill Commander responsibilities for IRs. The HQ RIO/CC exercises authority over administrative activities that include personnel accountability, personnel management, training, readiness, mobilization, demobilization, and discipline. The HQ RIO Commander also provides operational oversight and control over the Reserve Pay and Travel offices for IRs. HQ RIO Commander authorities may be delegated to the RIO Detachment Commanders.

RIO Detachment Commander (RIO Det CC)*

RIO Detachment Commanders are O-6 AGRs working directly for the HQ RIO Commander to support IRs. There are seven detachment locations; each IR is assigned to a Detachment. Chaplains, JAGs, and Medical IRs receive support from Detachment 5; Participating Individual Ready Reserve (PIRR) receive support from Detachment 6; all other IRs are regionally assigned to a Detachment as described on the HQ RIO website: <https://www.hqrio.afrc.af.mil/About/Det-Contact-List/>

RIO Det CCs serve as the conduit between the HQ RIO/CC and the Active Component organizations for IR matters. RIO Det CCs solicit Unit Reserve Coordinator appointment letters from Active Component organizations with assigned IRs. RIO Det CCs advise Active Component Supervisors, Commanders, Directors, Unit Reserve Coordinators, and MPSs on matters relating to accountability, readiness, personnel, and administrative support to assigned IRs. RIO Det CCs are also on G-series orders and may share administrative authorities with the Active Component Commander.

Unit Reserve Coordinator (URC)*

Active Component organizations with IRs assigned should establish, by appointment letter, an URC. The URCs ensure IRs are incorporated into the unit and unit programs. They serve as the primary on-base conduit for assigned IRs, providing support in scheduling fitness assessments and other readiness requirements, facilitating execution of IR evaluations and promotion actions with the Active Component MPF, and unit-assigned in-processing/out-processing activities. HQ RIO maintains a listing of URCs and communicates critical IR-specific information with URCs via MyPers messages.

Mobilization Assistant (MA)**

The Mobilization Assistant (MA) duty title was exclusively established for general officer IMA positions. MA positions reside above Wing level (example duty title: Mobilization Assistant to the Air Force Reserve Command Director of A4).

Like IMAs, MA's support an Active Component organization. MAs are allotted 24 IDTs annually and 12 days of Annual Tour (AT).

The Reserve Senior Leader Management Office (AF/REG) is the OPR for the current roster of MAs. The roster can be found via the AF Portal, AF/REG page. On this page, find the *Faces and Spaces Roster* linking to file of AFR General officers, to include MAs.



<https://www.my.af.mil/gcss-af/USAF/ep/globalTab.do?channelPageId=s6925EC1350B50FB5E044080020E329A9&command=org>

Reserve Advisor (RA)**

A Reserve Advisor (RA) is an O-6 AGR assigned to Joint, HAF (excluding AF/RE), COCOMs, MAJCOMs (excluding AFRC), and other Defense Agency staffs in accordance with 10 USC Section 10211 (Example: Reserve Advisor to AFMC). An RA is the active component organization’s focal point for communication and day-to-day linkage between AFR leadership, AFRC and AF/RE staffs, and functional communities. RAs may assist the Active Component in reviewing IMA evaluation and promotion documents. RAs may provide mentoring and other career development activities to Individual Reservists. RAs cannot serve as Unit Reserve Coordinators and cannot be used in another capacity, such as “Director of Reserve Forces” without an Exception to Policy. RAs serve as liaisons on Total Force Initiatives with AFRC/A5A8, AF/REX, and AF/DSI.



<https://usaf.dps.mil/sites/AFRC-A1/a1k/A1KB/ReserveAdvisors/ReserveAdvisorsLibrary/Forms/AllItems.aspx?id=%2Fsites%2FAFRC%2DA1%2Fa1k%2FA1KB%2FReserveAdvisors%2FReserveAdvisorsLibrary%2FRA%20Roster&viewid=e76fdf4a%2D67be%2D40d9%2D87fb%2D826cb14ddd37>

Career Field Managers***

A Career Field Manager is an OPR appointed to ensure assigned Air Force specialties are trained and utilized to support Air Force mission requirements. The Reserve CFM works in concert with MAJCOM, forward operating agency, direct reporting unit, ANG, and AFRC functional managers as required. Some Reserve Career Field Managers are part-time or perform the work as an additional duty. In the Air Force Reserve, CFMs usually focus on officer career fields.

MAJCOM Functional Managers***

Major Command Functional Managers—Serve as MAJCOM liaisons for their respective Air Force CFM. Monitor the health and manning of their career fields within their command and

elevate concerns to the Air Force CFMs while managing command training for their career field and coordinate command training and personnel issues across their MAJCOM staff and with Air Force CFMs. In the Air Force Reserve MFMs usually focus on enlisted career fields.

AFRC/A1KB manages AFRC's CFM/MFM listing. The following links to the current roster of AFRC CFM and MFMs:



<https://usaf.dps.mil/sites/AFRC-A1/a1k/A1KB/CFMMFMForum/Forms/AllItems.aspx>

*Description derived from DAFMAN 36-2114, *Management of the Air Force Reserve Individual Reserve (IR) and Full-Time Support (FTS) Programs*.

**Descriptions are derived from Department of the Air Force Instruction Attachment 1, Glossary of References and Supporting Information, specifically, DAFI36-2110, *Total Force Assignments*, and, DAFMAN 36-2114, *Management of the Air Force Reserve Individual Reserve (IR) and Full-Time Support (FTS) Programs*.

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