

# ***Headquarters U.S. Air Force***

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*Integrity - Service - Excellence*

## **HQ Readiness & Integration Organization Detachment 4**

### **“RIO 101” Brief**



**Colonel Darel Longyear  
RIO Det 4/CC  
May 2017**

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# Det 4 “RIO 101”

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## Overview

- **RIO and Det 4 General Information**
- **General RIO Philosophy**
- **What We Do**
- **Responsibilities**
- **Some Repeat Topics**
- **Where We Need Your Help**
- **Current Hot Topics**
- **Some Repeat Topics**
- **Contact Information**
- **Questions**



*Det 4 "RIO 101"*

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# **US Air Force Reserves**



*Det 4 "RIO 101"*

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# US Air Force Reserve~~X~~



***Det 4 “RIO 101”***

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# **US Air Force Reserve**

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*Breaking Barriers ... Since 1947*



# Who We Are

## Mission

Seamlessly integrate war-time ready Individual Reserve Forces to meet Air Force and Combatant Commander requirements.



## Vision

Individual  
**Capability**  
Leveraged  
**Worldwide**

H O I R R E A D I N E S S & I N T E G R A T I O N O R G A N I Z A T I O N

*Breaking Barriers ... Since 1947*



## *The Individual Reservist (IR)*



- **There are over 7,000 Individual Reservists**
  - ~2700 enlisted
  - ~4500 officers
- **Individual Reservists support more than 50 MAJCOMs, COCOMs, and government agencies.**
- **Individual Reservists serve in 43 states, Washington D.C. and 13 countries**



## HQ ARPC

Buckley AFB,  
Colorado



## HQ RIO

Buckley AFB,  
Colorado

### Det 2

JB Pearl Harbor-  
Hickam, Hawaii

#### Serves:

PACOM  
PACAF  
ALCOM  
USFJ  
JIOC

### Det 3

Peterson AFB,  
Colorado

#### Serves:

AFSPC  
NORAD  
NORTHCOM  
STRATCOM  
AFGSC  
USAFE

### Det 4

Scott AFB,  
Illinois

#### Serves:

TRANSCOM  
AMC  
AETC  
AFPC  
AFMC  
AFSC  
NASIC

### Det 5

Robins AFB,  
Georgia

#### Serves:

HC  
JA  
SG  
HO  
AFRC

### Det 6

MacDill AFB,  
Florida

#### Serves:

CENTCOM  
SOCOM  
SOUTHCOM  
AFCEC  
AFSOC  
ACC

### Det 7

JB Anacostia-  
Bolling,  
Washington, D.C.

#### Serves:

AFRC MAs  
HAF, OSD  
Joint Staff  
Defense Agencies  
AF Agencies  
OSI

### Det 8

Patch Barracks,  
USAG, Stuttgart,  
Germany

#### Serves:

EUCOM  
USAFE  
AFRICOM  
AFAFRICA  
NATO

#### OL-0OFF

Offutt, NE  
STRAT

#### OL-0JBR

JBSA-Randolph, TX  
AETC

#### OL-0JBL

JB Langley-Eustis, VA  
ACC

#### OL-0PNT

Pentagon, D.C.  
MAs

#### OL-0RAM

Ramstein AB, Germany  
USAFE

#### OL-0BAR

Barksdale, LA  
AFGSC

#### OL-0OWP

Wright-Patterson, OH  
AFMC

#### OL-0HUR

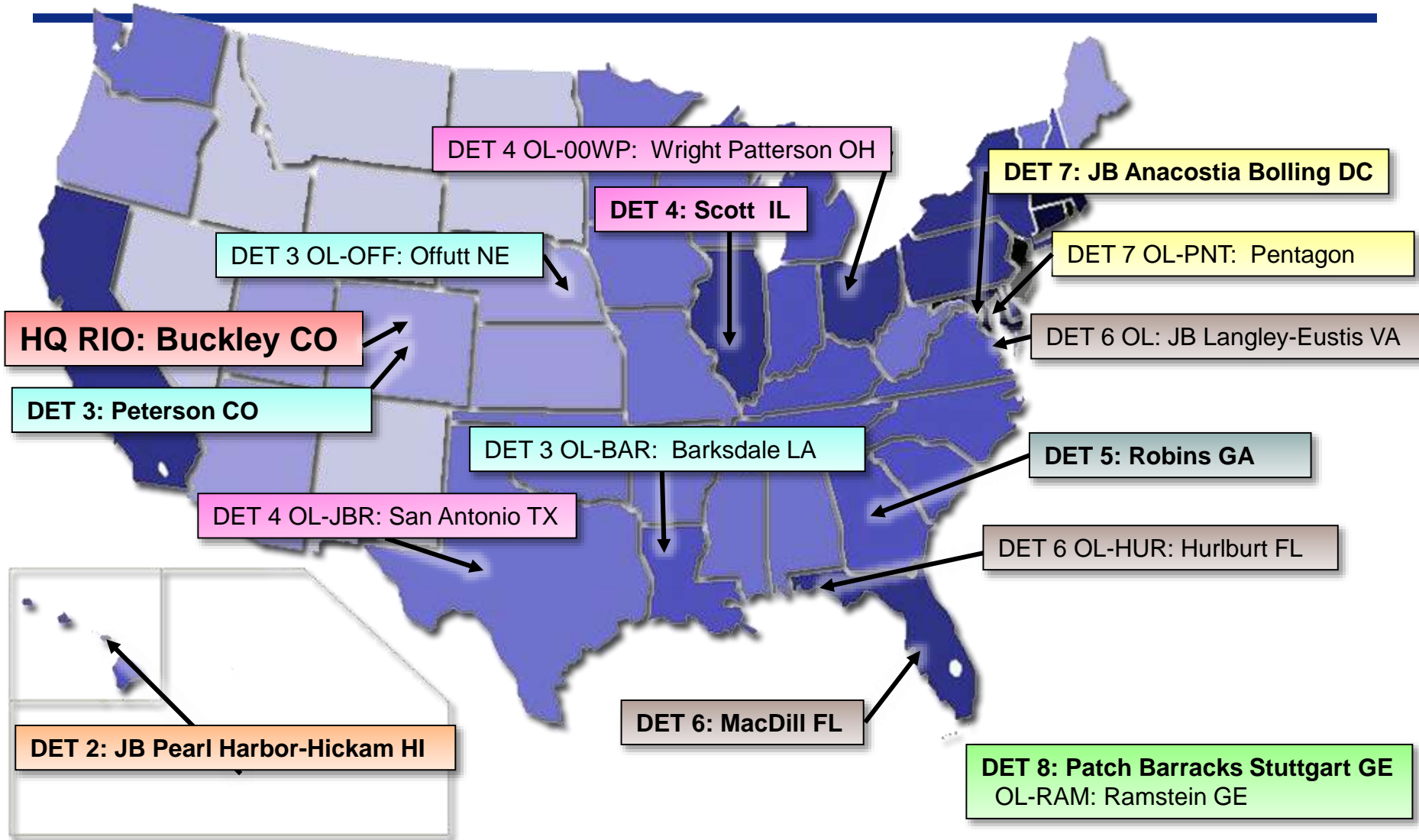
Hurlburt AFB, FL  
AFSOC

*Breaking Barriers ... Since 1947*



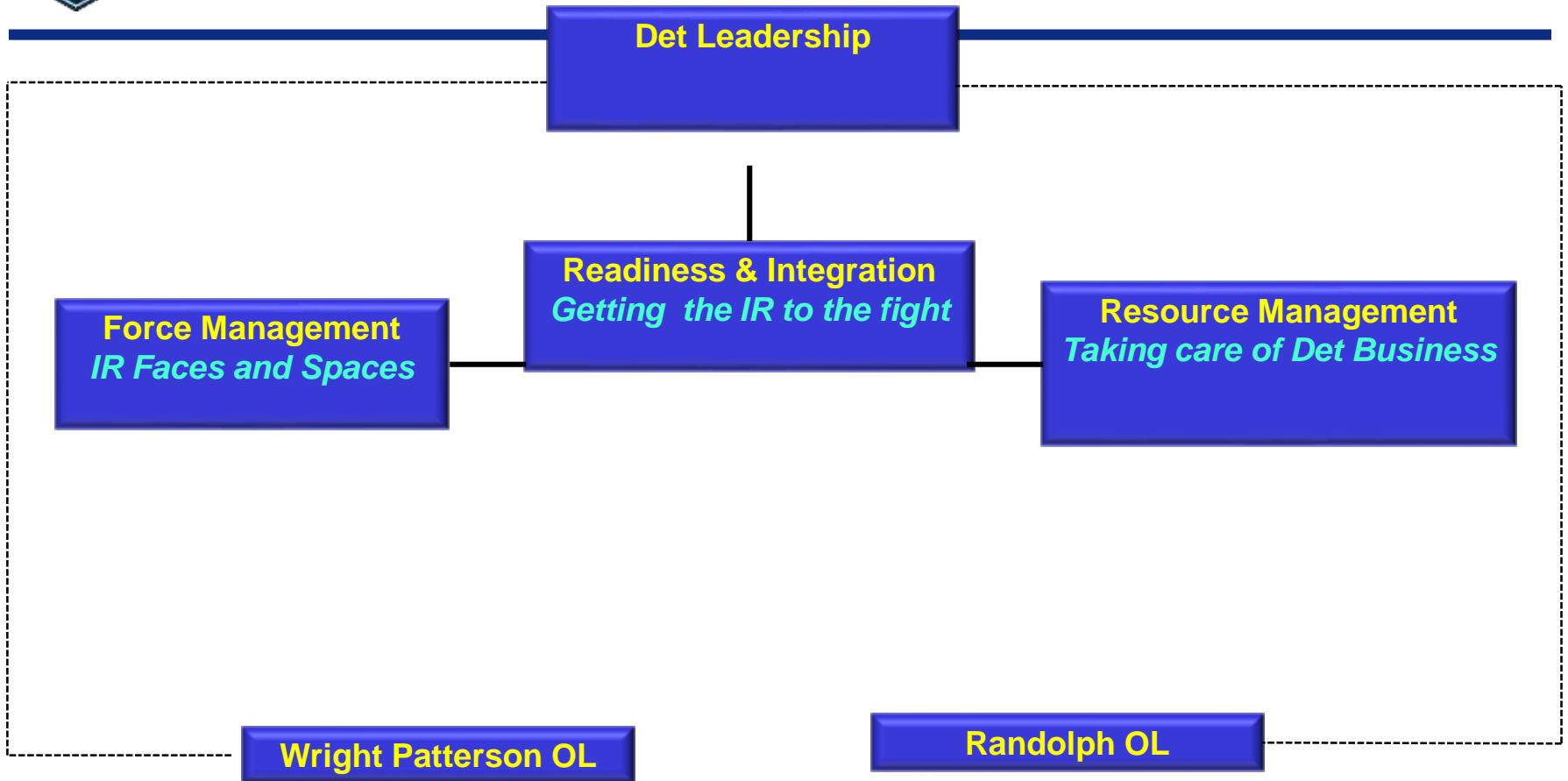


# Detachment / Operating Locations





# RIO Det 4 Structure





# RegAF Key Roles and Processes



## ROLES AND RESPONSIBILITIES

- Active Component directs the training of the IR force and most admin functions
  - Mission execution, security, fitness, medical, training
  - MPA, participation, evals, PRFs, FSS actions, DEERS, GTC, etc.
- AFRC has concurrent ADCON
  - Orders, readiness reporting, retirements, assignments
  - IMA end-strength, funding, formal schools, ETS, etc.



## *General RIO Philosophy / Info*

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- **IMA positions are tied to an active duty position on UMD**
  - **What makes our AF great is not necessarily airplanes. It's people!**
  - **Our organization is committed to taking care of you, so you can take care of your mission.**
  - **RIO is an ever evolving organization that is constantly changing with new AFRC/ARPC/RIO leadership. Thanks for being patient with us!**
  - **Communication: Active Listening! We strive to put ourselves in YOUR position to understand YOUR concerns and address them as simply as we know how.**
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## *What We Do*

- **Standardize management of IMAs/IRs**
- **Manpower = spaces (billet/position)**
- **RIO = faces (people in positions)**
- **Ensure IR readiness and full integration with the active force**
- **Manage IR end-strength**
- **Provide a chain of command, with accountability through ARPC/CC, to the AFRC/CC**
- **Maintain concurrent admin control with RegAF CCs**
- **Educate and counsel the active component on IR matters**
- **Partnership and outreach**
- **Deliver a full complement of customer service and support**
- **Confused yet ? ...just getting started! Need PHD in IMA**



# Roles & Responsibilities

## RIO Detachments/Operating Locations

- Oversight of IR Readiness & Accountability
- Responsible for FY Participation and End Strength Management (IR Assignments)
- Manage RPA budget (AT, IDT, School, ADSW)
- Perform AROWS-R actions for IR orders and AO actions in DTS
- Provide specific personnel / admin services
- Oversight of IR upgrade training program
- Monitor OPRs/EPRs (Advisory Only)
- Process LOD cases
- Process Reenlistments and Extensions
- Publicize information on AFRC specific info to the IR population
- Processes Accession and Affiliation Bonuses

**BLUF: RIO provides trained and mission ready assets (Reservists) to the Active Duty component**

## Active Duty

- Maintain IR Readiness & Accountability
- M4S / MPA Program Management (budgeting, O&M per diem, advertising requirements)
- Orderly room (In/Out Processing, Family Care, UIF/PIF)
- FSS/MPS/DEERS functions
- IR FY Participation planning
- OPRs/EPRs, Performance Feedback, PRFs
- Upgrade training
- Training/Equipping IRs for deployment



# *Individual Responsibility*

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- Being an IMA means you have to take responsibility for your career
  - Different than unit Reserves program
  - IMA = *Im a Mature Adult!*
  
- We need your help to ensure you are always ready!
  - Easy ARCNet Check: Under the “readiness tab”, click on “my readiness report”. If something isn’t **GREEN**, get it taken care of!
  - ***PHA/Dental/Fitness/Security Clearance/CBTs/OPR/EPR***
  
- Schedule and request AT, RPA, and/or MPA orders as far in advance as possible (must be in UTAPs if requesting an MPA tour)
  - Anticipate glitches in the orders process. Don’t wait until the last minute! *Please...help us help you!!!*
  
- Abide by IDT and AT scheduling deadlines
  - 15 Aug for the following FY (AT may be extended to 31 May)



# *Individual Responsibility*

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## ■ **Fitness Assessment / Fit to Fight Testing**

-- must be in military status (IDTs, AT, points only, MPA\*)

-- Fitness Assessment Cell (FAC) may require a copy of your orders or Form 40A

- \* -- *you can take your fitness assessment while on an MPA order if it falls due during that time.*
- *You cannot schedule an MPA order for the purpose of completing your Fitness Assessment.*





# *Where we need your help!*

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- **AROWS order requests 15-30 calendar days in advance (VOCO can be used only as a last resort)**
- **Flu Shots (anticipate no pay/points after 31 Dec)**
- **Readiness**
  - **Fitness / Training (AFSC/Ancillary)**
  - **Medical/Dental/Immunizations**
  - **EPRs/OPRs**
  - **Security Clearances (Can start PR 60 days out)**
- **Filing of voucher & orders within 5 days of duty**
- **Scheduling/completing your IDT/AT**
- **Watch for ARCNet and MyPers emails and **RESPOND!****

***LIFE LINES: Reach out to your supervisor, URC, Operating Location, and RIO Det 4 if you have any issues!***



# *Where we need your help!*

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- **Do NOT show for military duty unless you have approved orders!!**  
-- in SOME situations, a VOCO may be required/acceptable
- **Ensure you meet minimum requirements for IDTs and AT so you have a “good year” – only waived in extenuating circumstances**
- **General comments on IMA vs TR program**
- **Your readiness is key to being a successful IMA!**

***LIFE LINES: Reach out to your supervisor, URC, Operating Location, and RIO Det 4 if you have any issues!***



# *Ancillary Training*

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- **SAPR/Green Dot and Suicide Prevention**
- **If training cannot be completed at unit annually, it may be completed via HQ RIO website:  
<http://www.arpc.afrc.af.mil/HQRIO/training.aspx>**
- **Once completed, please provide training certificates to Unit Training Manager (UTM) for update. If UTM cannot update, please send certificates to ARCNet: [ARCNet@us.af.mil](mailto:ARCNet@us.af.mil)**

**\*\* AD Unit Training Manager must be updated via ADLS**



# Where we need your help!

## Ready vs. Not Ready



**ARCNet Individual Readiness Detail**

Click here for details on interpreting this information

**General Info**

Name	C (SM)	Mo-Auth
Overall Readiness	<b>Fully Ready</b>	Position #
Duty Title	FIRE PROTECTION SUPERINTENDENT	PAS
Det	Det 4	Office Symbol
Unit	0021 CIVL ENGINEER SQ	Location
MID	4/10/15	DAWA
HYT		DAVS
ETS	9/16/2015	DAHP
		DAVT

**Medical Readiness**

Overall BRN Status	<b>Fully Ready</b>	DLC Status
Actions Needed		

**HR/PSM**

HRN Status	Green	Dental Status
Last PPA Date	01 Nov 2012	Dental Class
HRN Source	PMR	Dental Date
		Dental Source

**Immigration**

Immst. Status	Green	Lab Status
Immst. Source	PMR	Lab Source

**Fitness Readiness**

Fitness Status	<b>Excellent (Exp-90)</b>	
Next Due Date	31 Jan 2012	

**Security Clearance Readiness**

Security Status	<b>Valid/Full</b>	
Date Invest. Compl.	19 Feb 2009	
Years Valid	10	
SAR of Position	8	
Clearance Awarded	SECRET	

**MSC Training Readiness**

**ARCNet Individual Readiness Detail**

Click here for details on interpreting this information

**General Info**

Name	TH J (SM)	Mo-Auth
Overall Readiness	<b>Not Ready</b>	Position #
Duty Title	CORRYWAY FIRE OFFICER	PAS
Det	Det 4	Office Symbol
Unit	0021 CIVL ENGINEER SQ	Location
MID	8/10/14	DAWA
HYT		DAVS
ETS	10/23/2015	DAHP
		DAVT

**Medical Readiness**

Overall BRN Status	<b>Need Attention</b>	DLC Status
Actions Needed		

**HR/PSM**

HRN Status	Green	Dental Status
Last PPA Date	15 May 2012	Dental Class
HRN Source	PMR	Dental Date
		Dental Source

**Immigration**

Immst. Status	Yellow	Lab Status
Immst. Source	PMR	Lab Source

**Fitness Readiness**

Fitness Status	<b>Subfactor (Exp)</b>	
Next Due Date	31 Jan 2012	

**Security Clearance Readiness**

Security Status	<b>Valid/Current</b>	
Date Invest. Compl.	21 May 2009	
Years Valid	10	
SAR of Position	8	
Clearance Awarded	SECRET	

**MSC Training Readiness**



# *Impact of Not Being Current*

- IRs will not be authorized to perform any tours (except AT and IDTs) until current on all readiness requirements
- IAW AFI 36-2115 IRs can be involuntarily reassigned to the Inactive Ready Reserve (IRR) if they do not maintain a READY state of mission readiness
- IRs overdue on fitness may receive a referral EPR/OPR –  
*(Commander Discretion)*





# *Current Hot Topics*

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## ■ Overages / Vacancies

-- approx. 60 overages and 200+ vacancies in RIO Det 4 (AMC, TRANSCOM, AFMC, AETC)

-- Vacancies advertised in Reserve Management Vacancy System

## ■ Overage Policy:

Latest verbal guidance from AFRC/CC is that overages will be approved in accordance with the AFI (normally 2 years)

*However....*

*Units are highly encouraged to coordinate through your A1 to move vacancies where needed and/or to fund needed billets*

*This guidance may be reversed at anytime. We have asked for written guidance but...*

**\*\* NOTE – being in an overage position may prevent eligibility for promotion and/or bonus incentives \*\***



# *Current Hot Topics*

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- **Sanctuary Waivers**
- **Readiness for MPA Orders (medical/dental readiness, fitness, security clearance)**
- **Finance Issues:**
  - **IMA Travel**
  - **RPA Funding / Continuing Resolution**
  - **Reserve Pay**
  - **DTS**
- **IDTs and AT are used to accomplish Reserve readiness requirements**
  - **Duty must be performed at your assigned duty location. AT can be performed at another location *IF* requested by the unit *AND* provides required training that is not available at members duty station (very rare)**



# *Current Hot Topics*

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- **Reserve Requirements and MPA Orders**
  - Members must perform all IDTs and AT annually (in addition to any MPA Order)
  - Only exclusion is for 365 day deployment or those transferring in/out of IMA program (prorated)
- **Green Dot Training Website = [www.arpc.afrc.af.mil/hqrio.aspx](http://www.arpc.afrc.af.mil/hqrio.aspx)**  
(select “Training” and then Green Dot training)
- **Air Force Reserve Yellow Ribbon Reintegration Program**  
<http://www.afrc.af.mil/AboutUs/YellowRibbon.aspx>  
<https://www.facebook.com/afrcyellowribbon#>
- **TAP requirement following deployment or at retirement/separation**





# *Current Hot Topics*

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- **AFRC Communicates via ARCNet and MyPers Messages...check your email / bulkmail / junkmail / spam and *RESPOND!***
- **IR Orientation at Buckley 2X per year (IRs newly assigned within 12 months)**
- **RIO Det 4 Newcomers Orientation = Quarterly**
- **Coming Soon...URC Orientation launch**



**Connect with us!**



**Find links to the ARCNet messages, FB, Twitter, and news on HQ RIO's public website  
<http://www.arpc.afrc.af.mil/hqrio.aspx>**



# RIO Resources

- **IMA Travel Companion Guide:**  
<http://www.arpc.afrc.af.mil/Portals/4/DRIO/RIO-IR-Travel-Guide-20Sep16.pdf?ver=2016-09-20-080955-180>
- **Individual Readiness:**  
<https://imr.afms.mil/imr/MyIMR.aspx> OR  
<https://www.my.af.mil/arcnetprod/resnet/classic/home.asp>
- **HQ/RIO public website:**  
<http://www.arpc.afrc.af.mil/hqrio.aspx>



**\*\* New Mobile app for IMAs is "everywhere you are!" \*\***  
**The RIO Connect app is available in both the Google Play or Apple App**  
**Search "RIO Connect"**



# Contacts for Det 4 IRs

**HQ RIO/Det 4**  
**Main Customer Service Line**  
**618-229-7919/DSN 779**  
\*\*\*\*For continuity and quicker response time please email  
the org box of the section you are requesting  
assistance\*\*\*\*  
***arpc.hqriodet4@us.af.mil***  
***Keep up with Daily Detachment Updates by "Liking"***  
***us on Facebook <https://www.facebook.com/RIODet4/>***

**OL – WPAFB, OH**  
**937-257-0375/DSN 787**  
***arpc.hqriodet400wp@us.af.mil***

MAJCOMs: 1M, 17, 2T, 40

**OL – JB San Antonio, TX**  
**210-652-7766/DSN 487**  
***arpc.hqriodet40jbr@us.af.mil***

MAJCOMs: 09, 0J

**IMA Travel: 1-800-808-5942**  
**FAX: 478-327-0625 or DSN 497-0625**  
**EMAIL: [Dobbins.imatravel@us.af.mil](mailto:Dobbins.imatravel@us.af.mil)**  
**MAIL: IMA TRAVEL**  
**1392 Second St.**  
**Dobbins ARB GA 30069-4823**

**Total Force Service  
Center (ARPC)**  
**1-800-525-0102**  
**210-565-0102/DSN 665**



**RIO Pay Office**  
**720-847-3711/DSN 847**  
**FAX: 847-3960**  
**[Arpc.riorpo.1@us.af.mil](mailto:Arpc.riorpo.1@us.af.mil)**



*Connect with us!*

**Download the new RIO App for iPhone and Android Today!**



*Breaking Barriers ... Since 1947*



# Contact Information

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## RIO Det 4:

402 Scott Drive Scott AFB, Illinois 62225  
DSN 779-7919 Comm (618) 229-7919  
(TRANSCOM, AMC)  
email: arpc.hqriodet4@us.af.mil

## RIO Det 4/Operating Location: Wright-Patterson AFB, Ohio

4225 Logistics Ave, Bldg 266, RMS-118 Wright-Patterson AFB, OH 45433-5714  
DSN 787-0375 Comm (937) 257-0375  
(AFMC)  
email: arpc.hqriodet400wp@us.af.mil

## RIO Det 4/Operating Location: Joint Base Randolph, TX

1850 1st Street West  
JBSA, Randolph AFB, TX 78150-4308  
DSN 487-2562 Comm 210-652-23562  
(AETC)  
email: arpc.hqriodet40jbr@us.af.mil



***QUESTIONS???***