



Helpful Websites

- [HQ RIO](#)
- [IR Guide](#)
- [myFSS](#)
- [MyVector](#)
- [HQ RIO Force Development Information](#)
- [HQ RIO Benefits & Entitlements Info](#)
- [HQ RIO Deployment Info](#)
- [HQ RIO Training Info](#)
- [HQ RIO Facebook](#)

Total Force Support Center (TFSC)

Comm: 210-565-0102; DSN: 665-0102
ARPC/JA
 arpc.ja.rio@us.af.mil
 Comm: 720-847-3277

Individual Reservist (IR) Guide & Quick Guides Links



RIO Detachment 6 Contact - MacDill

AFB, FL

Information:

Comm 813-828-5035

General Inquiries:

riodet6@us.af.mil

Readiness:

riodet6.readiness@us.af.mil

Assignments:

riodet6forcegmt@us.af.mil

RIO/OWC East:

RIO.OWC.East@us.af.mil

OL - JB Langley-Eustis, VA

Comm 813-828-5035 opt 1, opt 2
 HQRIO.Det6OL-JBLE@us.af.mil

OL - Hurlburt Field, FL

Comm 813-828-5032 opt 1, opt 2
 riodet6OLHurlburt@us.af.mil

HQ RIO Mission, Vision & Commander's Interests



MISSION: Provide tailored global customer support to empower ready Individual Reservists who create mission impact.

VISION: Dynamic partner that integrates and supports ready Airmen who

LINES OF EFFORT: Taking Care of RIO, Taking Care of IRs, Taking Care of Active Duty.

HQ RIO Det 6 Leadership Information

RIO Det 6 Commander

Col Ricardo T. Baker

DSN: 312.968.5035

Comm: 813.828.5035

ricardo.baker.1@us.af.mil

RIO Det 6 Senior Enlisted Leader:

CMSgt Letitia L. Edwards

DSN: 968-5035

Comm: 813-828-5035

letitia.edwards.1@us.af.mil

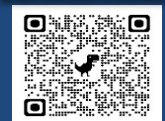
Important Dates

Newcomer's Orientation (AD CCs & Supervisors are welcome to attend) - please email riodet6@us.af.mil to schedule	3rd Thursday of every month
Annual Tour (AT) orders request for the current FY via MyFSS	31-May
Reserve Personnel Appropriation (RPA) funding call will go out to Unit Reserve Coordinators (URCs) via email	End of May
Approved Inactive Duty Training (IDTs) Schedule in UTAPSWeb	15-Aug

Download the RIO Connect App Today!



HQ RIO Customer Service Hour!



Officer & Enlisted SCODS

Individual Reservist (IR) Participation Requirements

	28-Feb		5/31/2023 (Annual)	Retention/Retirement (R/R) Year Participation	Used to determine the IRs satisfactory years for the purpose of retirement * Must have 50 points for a satisfactory year
	31-May		7/31/2023 (Even years)	Fiscal Year (FY) Participation	Annual Tour (AT) & Inactive Duty Training (IDT) are mandatory for IRs to remain active in the billet occupied
	31-Aug		9/30/2023 (Odd years)	Individual Reservist (IR) Participation Requirements by Reserve Section	
	31-Oct		11/30/2023 (Even years)	Participation Code ME - (Intel & EPLOs)	48 periods Inactive Duty Training (IDT) 12-14 Annual Tour (AT) Days
			1/31/2023 (Odd years)	Participation Code MC	24 periods Inactive Duty Training (IDT) 12-14 Annual Tour (AT) Days
			3/31/2023 (Even years)	Participation Code MX (Participating Individual Ready Reserve (PIRR)) - CAPUSAF	Does not have a FY AT/IDT requirement but are still required to maintain readiness

Officer & Enlisted Performance Reports		ADCON Responsibilities	
AB - TSgt	DAF FORM 910		
MSgt - SMSgt	AF FORM 911		
CMSgt	AF FORM 716		
2nd Lt - Col	AF FORM 715		
IAW DAFI 36-2406 Para 3.11.2, if an officer does not earn 16 points by the SCOD, submit an admin LOE for a gap report For questions regarding evaluations, please contact the AD FSS			
Retiring? Send all retirement applications to SMSgt Tychia McBride, RIO/TMC via MyRetirement in MyFSS If you have questions, contact Lt Col Joseph Legradi, joseph.legradi.1@us.af.mil			
Officer Promotions Visit "ARC Officer Promotions Home Page" via MyFSS CY24 Board Schedule			
* Officers may be eligible for accelerated promotion after public release-- please see your Det for information			
IR Readiness Requirements			
Requirement	Where to Check?		
Individual Medical Readiness	IMR	Travel Reimbursement via DTS or MyFSS AD Supervisors will certify orders in AROWS-R (i.e AT, ADOS, MPA) AD Supervisors will approve Inactive Duty Training (IDTs) schedules & certify work in UTAPSWeb AD Supervisors will approve all travel vouchers/subvouchers (1351-2s) that require processing through MyFSS RIO Det 6 will approve all Annual Tour (AT) authorizations/vouchers in DTS For IRs on Military Personnel Appropriation (MPA) days, IRs should be cross-org'd in DTS, and AD Supervisors should approve all authorizations/vouchers. Please see RIO Det 6 for further information	
Labs	IMR		
PHA/PHAQ	IMR		
Dental	IMR		
Immunizations	IMR		
Body Composition Assessment	AD CSS		
Fitness	MyFitness		
Security Clearance	Check vMPF under Career Data Brief		
Family Care	AD 1st Sgt		
* IRs can also check ARCNet to access their readiness report Unit Reserve Coordinators (URCs) can pull readiness reports from ARCNet			
IR Statuses			
Annual Tour	Is the minimal period of active duty training Individual Reservists (IR) must perform each FY to satisfy training requirements		
Military Personnel Appropriation (MPA)	Used to support Active Component Mission		
Reserve Personnel Appropriation (RPA)	Two Types: Active Duty for Training (ADT) used to supplement AT & IDT when additional training is needed Active Duty Operational Support (ADOS) provides direct support to Reserve programs		
Inactive Duty (Points Only)	Four-hour period of unit of training or equivalent instruction, not to exceed two points per day.		
Inactive Duty Training (IDTs)	Used to prepare Individual Reservists (IR) for full-time utilization or mobilization, which also includes performing OJT. Minimum - 4 hour period IR may work up to 2 periods a day - 8 hour minimum -- if mission dictates longer duty day IR will only be credited for 2 periods a day		
		1825 Rule 1825 Rule - Ref: DAFI 36-2619 Individual Reservist (IR) need a 1825 waiver? FY22 NDAA, reservists are limited to active duty tour lengths of 1825 days (5 years) out of the previous 2190 days (6 years) Individual Reservist (IR) who would exceed 1825 while performing duty in MPA status must process their waiver request via M4S through the active component MAJCOM/Agency.	
		ADCON Responsibilities RIO Customer Service Hour on Tuesday at 1400 MT / 1600 ET -Orders -DTS -Medical Readiness -UTAPS Help -DTS 2, 3, 4 -Retirements (3rd Tues of the moth) RIO Customer Service Hour on Thursday at 0800 MT / 1000 ET -Orders -DTS -Pay -UTAPS Help -DTS 5, 6, 7, 8 -Retirements (1st Thurs of the moth)	
		AFI Quick Reference (best viewed in Google Chrome)	
		DAFI 36-2606 Reenlistments	DAFI 36-2907, Adverse Administrative Actions
		DAFMAN 36-2806, Awards & Decs	DAFI 36-2110, Total Force Assignments
		DAFMAN 36-2905 - Physical Fitness Program	DAFI 36-3003, Military Leave Program
		DAFI 36-2903, Dress & Appearance	DAFI 36-2406, Officer & Enlisted Evaluations
		DAFI 36-2110, Assignments	DAFI 36-3802, Force Support Readiness Programs
		DAFI 36-3211, Military Separations	DAFI 36-2502, Airman Promotion/Demotion Program
		AFI 36-3203, Service Retirements	DAFI 36-2501, Officer Promotions, Selective Continuations
		DAFMAN 36-2114 Management of the Air Force Reserve	AFMAN 36-2136 Reserve Personnel Participation
		DAFMAN 36-2032 - Military Recruiting & Accessions	AFI 36-3026, ID Cards V1
		DAFI 36-2670 - Total Force Development	DAFI 36-3026, ID Cards V2
		AFI 36-2504 Officer Promotion, Continuation and Selective Removal in the Reserve of the Air Force	ARPC Reserve Retirement Counselin Cell QR
Combat-Proven Readiness for 75 Years... Transforming for the Future			